



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)

“Supply and Delivery of Grocery Items”

RFQ No: 094

1. The Surigao del Sur State University (SDSSU) - Tandag Campus, through the GAA intends to apply the sum of *Sixty One Thousand Five Hundred Seventy Five Pesos Only (P 61,575.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Grocery Items”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
	Supply and Delivery of Grocery Items		
1	Surf Powder rose fresh 65g	1	c/s
2	Surf Powder kalamansi	1	c/s
3	Surf Powder Tawas 65g	1	c/s
4	Surf Powder Sun Fresh	1	c/s
5	Surf Powder Blossom fresh 1100g	1	c/s
6	Clear Men cool sports	1	c/s
7	Clear Complete soft care	1	c/s
8	Sunsilk smooth & manageable	2	c/s
9	Sunsilk strong and long	1	c/s
10	Close up menthol Fresh 145ml	1	c/s
11	Close Up fire fresh 145ml	1	c/s
12	Close up red hot 11g	72	Pc
13	Close up menthol fresh 11g	72	Pc
14	Creamsilk damage control 11g	1	c/s
15	Creamsilk hairfall defense 11g	1	c/s

16	Creamsilk dandruff free 11g	1	c/s
17	Creamsilk Pink 11g	1	c/s
18	Dove Conditioner nourishing oil care 11g	1	c/s
19	Dove conditioner intense repair 11g	1	c/s
20	Dove Shampoo nourishing oil care	1	c/s
21	Dove Shampoo intense repair	1	c/s
22	Rexona Passion 3ml	48	c/s
23	Rexona powder dry 3ml	48	c/s
24	Rexona Ice cool 3ml	48	c/s
25	Lady's choice mayonnaise DOY 470ml	2	c/s
26	Surf Dishwashing lemon 50ml	1	c/s
27	Dove beauty bar 100g	12	Pc
28	Kopico Blanca	1	c/s
29	Kopiko brown	1	c/s
30	Kopiko black	1	c/s
31	Kopiko LA	1	c/s
32	Energen Choco	1	c/s
33	Energen Vanilla	1	c/s
34	Macaroni 1 kg	2	c/s
35	Royal Spaghetti sauce 500g	1	c/s

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Main Campus, Rosario Tandag City, Surigao del Sur not later than *10:00 AM of April 3, 2017*.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.

8. All quotations must be typewritten and must be placed in sealed envelope marked "**Supply and Delivery of Split Type Floor Mounted Airconditioner** (RFQ No. 094)."
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Main Campus, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
 - a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO
BAC CHAIRMAN



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SURIGAO DEL SUR STATE UNIVERSITY

Rosario, Tandag, Surigao del Sur

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E-mail: sdssu_bac@yahoo.com

QUOTATION FORM

Date: _____

RFQ No. 094

The Chairman

The Bids and Award Committee on Goods
SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty	Unit	Unit Price	Total
	Supply and Delivery of Grocery Items				
1	Surf Powder rose fresh 65g	1	c/s		
2	Surf Powder kalamansi	1	c/s		
3	Surf Powder Tawas 65g	1	c/s		
4	Surf Powder Sun Fresh	1	c/s		
5	Surf Powder Blossom fresh 1100g	1	c/s		
6	Clear Men cool sports	1	c/s		
7	Clear Complete soft care	1	c/s		
8	Sunsilk smooth & manageable	2	c/s		
9	Sunsilk strong and long	1	c/s		
10	Close up menthol Fresh 145ml	1	c/s		
11	Close Up fire fresh 145ml	1	c/s		
12	Close up red hot 11g	72	Pc		
13	Close up menthol fresh 11g	72	Pc		
14	Creamsilk damage control 11g	1	c/s		
15	Creamsilk hairfall defense 11g	1	c/s		
16	Creamsilk dandruff free 11g	1	c/s		
17	Creamsilk Pink 11g	1	c/s		
18	Dove Conditioner nourishing oil care 11g	1	c/s		
19	Dove conditioner intense repair 11g	1	c/s		
20	Dove Shampoo nourishing oil care	1	c/s		

21	Dove Shampoo intense repair	1	c/s		
22	Rexona Passion 3ml	48	c/s		
23	Rexona powder dry 3ml	48	c/s		
24	Rexona Ice cool 3ml	48	c/s		
25	Lady's choice mayonnaise DOY 470ml	2	c/s		
26	Surf Dishwashing lemon 50ml	1	c/s		
27	Dove beauty bar 100g	12	Pc		
28	Kopiko Blanca	1	c/s		
29	Kopiko brown	1	c/s		
30	Kopiko black	1	c/s		
31	Kopiko LA	1	c/s		
32	Energen Choco	1	c/s		
33	Energen Vanilla	1	c/s		
34	Macaroni 1 kg	2	c/s		
35	Royal Spaghetti sauce 500g	1	c/s		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: _____

Address: _____

Signature over Printed Name: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
Supply and Delivery of Grocery Items	
Surf Powder rose fresh 65g	
Surf Powder kalamansi	
Surf Powder Tawas 65g	
Surf Powder Sun Fresh	
Surf Powder Blossom fresh 1100g	
Clear Men cool sports	
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