



SURIGAO DEL SUR STATE UNIVERSITY

Rosario, Tandag, Surigao del Sur

Telefax No. 086-214-2744

Email : sdssu_bac@yahoo.com

Contract Name: Procurement of Technical and Scientific Equipment
Package A: Lot C- Biology Laboratory Equipment and Supplies
Location of the Contract: SDSSU-Tagbina, Tagbina, Surigao del Sur

NOTICE TO PROCEED

January 18, 2016

JOECILYN L. DIVIDINA
Sales Manager
ELMAR MARKETING
21 Mercury St, Subdivision
Villaverde, Iligan City

Madam:

As the attached Contract Agreement with you for the above-stated Contract has been approved, we hereby instruct you to proceed with the implementation of the said Contract which shall be effective on _____.

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Surigao del Sur State University.

Very truly yours,


BACELEDES R. ESTAL, Ph. D.
SUC President II

Conforme:


JOECILYN L. DIVIDINA
Sales Manager
ELMAR MARKETING

Date

2/4/14