



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)
Procurement of IT Supplies (Special Trust Fund)
RFQ No: 112

1. The Surigao del Sur State University (SDSSU) - Main Campus, through the GOP-GAA intends to apply the sum Three Hundred Fifty Seven Thousand Three Hundred Pesos Only (P 357,300.00) being the approved Budget for the Contract (ABC) to payments for the **Procurement of IT Supplies** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as "the Purchaser" now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
1	DSLR Camera, EOS 700D	1	Unit
2	Kaspersky Antivirus	1	Pc
3	Computer Set with complete accessories	1	Set
4	Computer Set, core i7	1	Set
5	Laptop, core i7	1	Unit
6	Laptop	1	Unit
7	Rechargeable Battery +AA	4	Units
8	Rechargeable Battery Charger +AA	1	Unit
9	Motherboard Intel Core i7 Asus P6T6 WS Revolution Motherboard	2	Units
10	1 Terabyte Portable External Drive	2	Units
11	DDR3 Memory Kingston 4gb	5	Units
12	Zoom Lens for Nikkon Camera AF-S 55-300mm f/4.5-5.6G ED VR	1	Unit
13	Zoom Lens for Canon SLR Cameras Cannon EF 75-300mm f/4-5.6 III USM Telephoto	1	Unit
14	Portable Recorder	1	Unit
15	UPS	2	Units
16	Hybrid Ultrabook/Tablet	2	Units
17	LCD Projector	1	Unit
18	LCD Monitor 18"	1	Unit
19	Printer, L120	1	Unit

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-Act (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract

Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.

6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tandag Main Campus, Rosario, Tandag City, Surigao del Sur not later than 10:00 AM of April 6, 2015
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked "Procurement of It Supplies (Special Trust Fund) (RFQ No. 112)."
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen(15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Rosario, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
 - a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. CHRISTOPHER D. BADAYOS, MEP-ME
BAC CHAIRMAN



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QUOTATION FORM

Date: _____
RFQ No. 112

The Chairman

The Bids and Award Committee on Goods
SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty.	Unit	Unit Price	Total
1	DSLR Camera, EOS 700D	1	Unit		
2	Kaspersky Antivirus	1	Pc		
3	Computer Set with complete accessories	1	Set		
4	Computer Set, core i7	1	Set		
5	Laptop, core i7	1	Unit		
6	Laptop	1	Unit		
7	Rechargeable Battery +AA	4	Units		
8	Rechargeable Battery Charger +AA	1	Unit		
9	Motherboard Intel Core i7 Asus P6T6 WS Revolution Motherboard	2	Units		
10	1 Terabyte Portable External Drive	2	Units		
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12	Zoom Lens for Nikon Camera AF-S 55-300mm f/4.5-5.6G ED VR	1	Unit		
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14	Portable Recorder	1	Unit		
15	UPS	2	Units		
16	Hybrid Ultrabook/Tablet	2	Units		
17	LCD Projector	1	Unit		
18	LCD Monitor 18"	1	Unit		
19	Printer, L120	1	Unit		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: _____
Address: _____
Signature Over Printed Name: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
DSLR Camera, EOS 700D Model: EOS 700D Weight (kg): 0.581 kg Color: Black Display Size (in): 3.0 Capacity (GB) : 32 Optical Zoom: 3.0 Megapixels: 18.0	
Kaspersky Antivirus	
Computer Set with complete accessories Specifications: AMD A8 -6600K 3.90Ghz (socket FM2) Motherbaord: DDR3 Socket FM2 Memory: 2 GB DDR3 memory Chassis: ATX Casing Hard Disk: 500gb 7200 RPM Sata Monitor: 15.6 Led Monitor Keyboard: Mouse Power supply 600w AVR Printer: Epson L120	
Computer Set Specifications: Processor : Core i7 Prcessor Speed: 3.2GHz Memory Size: 4gb Total Memory Slots Graphics Processor Processor No. Second Level Cache Memory Type Accessible memory slots Video memory Monitor Screen size: 20" Wide screen Screen unit: acer Resolution 3D Hard Drive Hard Drive Size: ITB Serial ATA Keyboard/Mouse RPM Optical Drive Acer	

Laptop Lenovo Flex 14 Specifications Screen Size: 14" Processor: core i7 Processor Speed: 1.4 GHz uo to 1.8 GHz Tablet SSD Size 128GB up to 256GB RPM 5400rpm Memory Type: DDR3L SDRAM 1600 MHz Resolution: 1366 x 768 Processor No. 4th Gen Intel Core i7-4500U Wide Screen 3D Hard Drive size: 500GB Memory size: up to 8gb PC3-12800 Memory Slot: 2 in 1 card-reader (SD/MMC)	
Laptop Specifications: Windows 8.1 single language Intel core is-3229Y Dual core 1.4 ghz 29.5 cm (11.6") HD (1365x768) 16:9 Intel HD 4000 w/ shared memory 4gb, DDR3L SDRAM 500 gb HDD Color: RED	
Rechargeable Battery +AA	
Rechargeable Battery Charger +AA	
Motherboard Intel Core i7 Asus P6T6 WS Revolution Motherboard	
1 Terabyte Portable External Drive	
DDR3 Memory Kingston 4gb	
Zoom Lens for Nikkon Camera AF-S 55-300mm f/4.5-5.6G ED VR	
Zoom Lens for Canon SLR Cameras Cannon EF 75-300mm f/4-5.6 III USM Telephoto	
Portable Recorder	
UPS	
Hybrid Ultrabook /Tablet Model: Acer Aspire P3-171-6820	
LCD Projector	
LCD Monitor 18"	
Printer, L120	