



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)
“Supply and Delivery of Grocery Items”

RFQ No: 47

1. The Surigao del Sur State University (SDSSU) - Main Campus, through the *Special Trust Fund* intends to apply the sum of *One Hundred Five Thousand Pesos Only (P 131,470.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Grocery Items”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description		Qty.	Unit
1	Supply and Delivery of Grocery	1 lot		
	Band Aid, Johnsons & Johnsons 50's		5	boxes
	Bath Soap, safeguard 135g white		2	c/s
	Biscuit, grahams singles		2	c/s
	Biscuit, choco mucho		2	c/s
	Biscuit, Fita		2	c/s
	Biscuit, Magic Flakes Butter		1	c/s
	Biscuit, Magic Flakes choco		2	c/s
	Biscuit, Magic Flakes Plain		2	c/s
	Biscuit, Magic Flakes Cheese		2	c/s
	Biscuit, Fudge Bar Asstd. Flavor		5	c/s
	Biscuit, Voice Combo		2	c/s
	Canned, Blue Bay Tuna 155g		5	c/s
	Canned, Argentina Beef Loaf 150		5	c/s
	Canned, Argentina Corned Beef 150g		5	c/s
	Canned Holiday Corned Beef 160g		2	c/s
	Canned, Liberty Condene 300ml		1	c/s
	Canned, Lami Mechado		1	c/s
	Cheese, Eden 165g		1	c/s
	Cooking Oil, Baguio		3	c/s

	Fabcon, Downy Sun Fresh		2	c/s
	Fab Con, Downy Passion 25ml		1	c/s
	Gulaman Powder (Red, Green and white)		10	Box
	Napkin, Modess Maxi with wings		1	c/s
	Powder, johnsons 50g		24	Pcs
	Powder, Ariel complete 70g		2	c/s
	Powder, Tide 70g		2	c/s
	Raisins Sevilla 100g		1	c/s
	Spaghetti Meat Sauce, El Rancho 380g		2	c/s
	Spaghetti Sauce, DM Sweet Style 1 kg		2	c/s
	Soy Sauce, Silver Swan 1 liter		2	c/s
	Sugar Brown (packed per kilo)		20	Kg
	Sugar White (packed per kilo)		20	Kg
	Today's 836g		1	c/s
	Today's 3.033kg		2	c/s
	Vinegar, Datu Puti 385ml		2	c/s

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchaser's specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tandag Main Campus, Rosario, Tandag City, Surigao del Sur not later than 10:00 AM of February 17, 2016.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked "**Supply and Delivery of Grocery Items (RFQ No. 47).**"
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Rosario, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity

shall rescind the contract, without prejudice to other courses of action and remedies open to it.

13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
 - a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO
BAC CHAIRMAN



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QUOTATION FORM

Date: _____

RFQ No. 047

The Chairman

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description		Qty	Unit	Unit Price	Total
1	Supply and Delivery of Grocery	1 lot				
	Band Aid, Johnsons & Johnsons 50's		5	boxes		
	Bath Soap, safeguard 135g white		2	c/s		
	Biscuit, grahams singles		2	c/s		
	Biscuit, choco mucho		2	c/s		
	Biscuit, Fita		2	c/s		
	Biscuit, Magic Flakes Butter		1	c/s		
	Biscuit, Magic Flakes choco		2	c/s		
	Biscuit, Magic Flakes Plain		2	c/s		
	Biscuit, Magic Flakes Cheese		2	c/s		
	Biscuit, Fudgee Bar Asstd. Flavor		5	c/s		
	Biscuit, Voice Combo		2	c/s		
	Canned, Blue Bay Tuna 155g		5	c/s		
	Canned, Argentina Beef Loaf 150		5	c/s		
	Canned, Argentina Corned Beef 150g		5	c/s		
	Canned Holiday Corned Beef 160g		2	c/s		
	Canned, Liberty Condene 300ml		1	c/s		
	Canned, Lami Mechado		1	c/s		
	Cheese, Eden 165g		1	c/s		
	Cooking Oil, Baguio		3	c/s		
	Fabcon, Downy Sun Fresh		2	c/s		
	Fab Con, Downy Passion 25ml		1	c/s		

	Gulaman Powder (Red, Green and white)		10	Box		
	Napkin, Modess Maxi with wings		1	c/s		
	Powder, johnsons 50g		24	Pcs		
	Powder, Ariel complete 70g		2	c/s		
	Powder, Tide 70g		2	c/s		
	Raisins Sevilla 100g		1	c/s		
	Spaghetti Meat Sauce, El Rancho 380g		2	c/s		
	Spaghetti Sauce, DM Sweet Style 1 kg		2	c/s		
	Soy Sauce, Silver Swan 1 liter		2	c/s		
	Sugar Brown (packed per kilo)		20	Kg		
	Sugar White (packed per kilo)		20	Kg		
	Todays 836g		1	c/s		
	Todays 3.033kg		2	c/s		
	Vinegar, Datu Puti 385ml		2	c/s		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: _____

Address: _____

Signature over Printed Name: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
Supply and Delivery of Grocery	
Band Aid, Johnsons & Johnsons 50's	
Bath Soap, safeguard 135g white	
Biscuit, grahams singles	
Biscuit, choco mucho	
Biscuit, Fita	
Biscuit, Magic Flakes Butter	
Biscuit, Magic Flakes choco	
Biscuit, Magic Flakes Plain	
Biscuit, Magic Flakes Cheese	
Biscuit, Fudgee Bar Asstd. Flavor	
Biscuit, Voice Combo	
Canned, Blue Bay Tuna 155g	
Canned, Argentina Beef Loaf 150	
Canned, Argentina Corned Beef 150g	
Canned Holiday Corned Beef 160g	
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