



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)

“Supply and Delivery of of IT Equipment Supplies and Materials”

RFQ No: 037

1. The Surigao del Sur State University (SDSSU) – Tandag Campus, through the GAA intends to apply the sum of *One Hundred Forty Thousand Five Hundred Fifty Pesos Only (P 140,550.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of IT Equipment Supplies and Materials”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
	Supply and Delivery of of IT Equipment Supplies and Materials		
1	13.3 Inch Touchscreen Intel HD Graphics 4400	1	Unit
2	Display: 13.3 in WQHD IPS LED-backlight (2560 x 1440), 10-finger multi-touch support Processor: Intel Core i5-4200U 1.60 GHz with Turbo Boost Technology uo to 2.60 GHz 8 gb DDR3L-1600MHz SDRAM 256 GB solid state		
3	DSLR 3100 Camera	1	Unit
3	EB-LI405U Projector with whitescreen	1	Unit
4	3 in I Multi-Function Ink tank System Colored Printer C22	1	Unit
5	20m vga cord	2	Pcs
6	10m vga cord	1	Pc
7	HDMI Connector	3	Pcs
8	Vga Spliter	1	Pc
9	HDMI to VGA Converter	1	Pc
10	Audio Cord from Laptop to Speaker	10	Met ers
11	Portable Speaker with Microphone	1	Unit

12	Computer Set Specification: 14" monitor Ps2 keyboard and mouse TB HDD 8 gb RAM AMD A8 Processor	1	Set
13	500 gb external HDD	1	pc

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Main Campus, Rosario Tandag City, Surigao del Sur not later than *10:00 AM of February 13, 2017.*
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of IT Equipment Supplies and Materials (RFQ No. 037)"**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Main Campus, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
 - a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO
BAC CHAIRMAN



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QUOTATION FORM

Date: _____
 RFQ No. 037

The Chairman
 The Bids and Award Committee on Goods
 SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description		Qty	Unit	Unit Price	Total
	Supply and Delivery of of IT Equipment Supplies and Materials			Pcs.		
1	13.3 Inch Touchscreen Intel HD Graphics 4400	1	Unit			
2	Display: 13.3 in WQHD IPS LED-backlight (2560 x 1440), 10-finger multi-touch support Processor: Intel Core i5-4200U 1.60 GHz with Turbo Boost Technology uo to 2.60 GHz 8 gb DDR3L-1600MHz SDRAM 256 GB solid state					
3	DSLR 3100 Camera	1	Unit			
3	EB-LI405U Projector with whitescreen	1	Unit			
4	3 in I Multi-Function Ink tank System Colored Printer C22	1	Unit			
5	20m vga cord	2	Pcs			
6	10m vga cord	1	Pc			
7	HDMI Connector	3	Pcs			
8	Vga Spliter	1	Pc			
9	HDMI to VGA Converter	1	Pc			
10	Audio Cord from Laptop to Speaker	10	Met ers			
11	Portable Speaker with Microphone	1	Unit			
12	Computer Set Specification: 14" monitor Ps2 keyboard and mouse	1	Set			

	TB HDD 8 gb RAM AMD A8 Processor					
13	500 gb external HDD	1	pc			

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within *thirty (30) days* after inspection and acceptance of goods delivered.

Company Name: _____

Address: _____

Signature over Printed Name: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
Supply and Delivery of of IT Equipment Supplies and Materials	
13.3 Inch Touchscreen Intel HD Graphics 4400	
Display: 13.3 in WQHD IPS LED-backlight (2560 x 1440), 10-finger multi-touch support Processor: Intel Core i5-4200U 1.60 GHz with Turbo Boost Technology up to 2.60 GHz 8 gb DDR3L-1600MHz SDRAM 256 GB solid state	
DSLR 3100 Camera	
EB-LI405U Projector with whitescreen	
3 in 1 Multi-Function Ink tank System Colored Printer C22	
20m vga cord	
10m vga cord	
HDMI Connector	
Vga Splitter	
HDMI to VGA Converter	
Audio Cord from Laptop to Speaker	
Portable Speaker with Microphone	
Computer Set Specification: 14" monitor Ps2 keyboard and mouse TB HDD 8 gb RAM AMD A8 Processor	
500 gb external HDD	