



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**  
Rosario, Tandag, Surigao del Sur  
Tel. no.: 086-214-2744  
E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

Bids and Awards Committee on Goods

**REQUEST FOR QUOTATION (RFQ)**

**“Supply and Delivery of Medicine Supplies”**

RFQ No: 258

1. The Surigao del Sur State University (SDSSU) - Main Campus, through the *Special Trust Fund* intends to apply the sum of *Eighty Thousand Four Hundred Eight Pesos Only (P 80,408.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Medicine Supplies”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description		Qty.	Unit
1	4" x 4" -8 Ply Gauze 100 pcs/pkg		10	Packs
2	One Touch Ultra Test Strips		200	Pcs.
3	Mefenamic Acid 500 mg. Caps (Generics)		1000	Capsule
4	Amoxicillin 500 mg. caps (generics)		1000	Capsule
5	Cefalexin 500mg capsule		500	Capsule
6	Ambroxol 30 mg Tablet (mucosolvan)		2,000	Tablets
7	Salbutamol Bronelid 2 mg		100	Tablets
8	Carbocysteine 500 mg. capsule		2,000	Capsule
9	60ml Betadine 10% solution		10	Bottles
10	Efficascent Oil Extra Strength 60 ml		20	Bots
11	Neozep 500mg tablet		2,000	Tablet
12	Erythromycin 500 mg capsule		200	Capsule
13	Kremil-S 500 mg tablet		200	Tablets
14	Biogesic 500 mg tablet		2,000	Tablets
15	Lozartan Tablets 20mg		500	Tablets
16	Ascorbic Acid 500 mg		500	Tablets
17	Essentiale Forte 500 mg		1000	Capsule

18	Diatabs/Loperamide		500	Capsule
19	Amlodipine 10 mg tab.		100	Tablets
20	Bio Flu 500 mg		2,000	Tablets
21	Stresstab 500mg		2,000	Tablets
22	Cotrimoxazole 800 mg caps		250	Tablets
23	Dicycloverine tablet 20 mg		100	Tablets
24	Ascorbic Acid 500 mg		1,000	Tablets
25	Revitaflex (Vit. B-complex)		2,000	Tablets
26	Ferrous Sulfate		100	Tablets
27	Metformin Glumet		200	Tablets
28	Cetirizine Dihydrochloride 10 mg		200	tab

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tandag Main Campus, Rosario, Tandag City, Surigao del Sur not later than *10:00 AM of July 12, 2016*.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of Medicine Supplies (RFQ No. 258)."**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Rosario, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects

or infirmities therein and to accept such quotation as may be considered advantageous to the government.

14. The prospective bidder shall submit the following:
  - a. Quotation Form
  - b. Technical Specification
  - c. Certificate of PHIL-GEPS Registration

**Sgd. FLORIIFE O. URBIZTONDO**  
*BAC CHAIRMAN*



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**QUOTATION FORM**

Date: \_\_\_\_\_

RFQ No. 250

**The Chairman**

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

<b>Item No.</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
1	4" x 4" -8 Ply Gauze 100 pcs/pkg	10	Packs		
2	One Touch Ultra Test Strips	200	Pcs.		
3	Mefenamic Acid 500 mg. Caps (Generics)	1000	Capsule		
4	Amoxicillin 500 mg. caps (generics)	1000	Capsule		
5	Cefalexin 500mg capsule	500	Capsule		
6	Ambroxol 30 mg Tablet (mucosolvan)	2,000	Tablets		
7	Salbutamol Bronelid 2 mg	100	Tablets		
8	Carbocysteine 500 mg. capsule	2,000	Capsule		
9	60ml Betadine 10% solution	10	Bottles		
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11	Neozep 500mg tablet	2,000	Tablet		
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13	Kremil-S 500 mg tablet	200	Tablets		
14	Biogesic 500 mg tablet	2,000	Tablets		
15	Lozartan Tablets 20mg	500	Tablets		
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17	Essentiale Forte 500 mg	1000	Capsule		

18	Diatabs/Loperamide		500	Capsule		
19	Amlodipine 10 mg tab.		100	Tablets		
20	Bio Flu 500 mg		2,000	Tablets		
21	Stresstab 500mg		2,000	Tablets		
22	Cotrimoxazole 800 mg caps		250	Tablets		
23	Dicycloverine tablet 20 mg		100	Tablets		
24	Ascorbic Acid 500 mg		1,000	Tablets		
25	Revitaflex (Vit. B-complex)		2,000	Tablets		
26	Ferrous Sulfate		100	Tablets		
27	Metformin Glumet		200	Tablets		
28	Cetirizine Dihydrochloride 10 mg		200	tab		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name: \_\_\_\_\_



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**TECHNICAL SPECIFICATIONS**

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
4" x 4" -8 Ply Gauze 100 pcs/pkg	
One Touch Ultra Test Strips	
Mefenamic Acid 500 mg. Caps (Generics)	
Amoxicillin 500 mg. caps (generics)	
Cefalexin 500mg capsule	
Ambroxol 30 mg Tablet (mucosolvan)	
Salbutamol Bronelid 2 mg	
Carbocysteine 500 mg. capsule	
60ml Betadine 10% solution	
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