



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**  
Rosario, Tandag, Surigao del Sur  
Tel. no.: 086-214-2744  
E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

Bids and Awards Committee on Goods

**REQUEST FOR QUOTATION (RFQ)**

**“Supply and Delivery of I.T. Equipment, Supplies and Consumables”**

RFQ No: 090

1. The Surigao del Sur State University (SDSSU) - Tandag Campus, through the GAA intends to apply the sum of *One Hundred Twenty Six Thousand Three Hundred Eight Pesos Only (P 126,308.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of IT Equipment, Supplies and Consumables”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

<b>Item No.</b>	<b>Description</b>	<b>Qty.</b>	<b>Unit</b>
	<b>Supply and Delivery of I.T. Equipment, Supplies and Consumables</b>	1 lot	
1	Bundle APU A4-6300 Socket FM2 Motherboard	1	Pc
2	Battery Charger LC-E10E	1	Pc
3	Battery Pack LP-E10 7.4 860 mah 6.36 Wh (lion)	1	Pc
4	Genuine Refill ink, T6641 (black)	14	Bots
5	Genuine Refill Ink, T6642 (cyan)	6	Bots
6	Genuine Refill Ink, T6643 (magenta)	6	Bots
7	Genuine refill Ink, T6644 (yellow)	6	Bots
8	HDMI with VGA connector for projector	1	Pcs
9	Flash Drive 32GB (interface 3.0 speed 130mb/sec.	3	Pcs
10	Flash drive 16gb	2	Pcs
11	LCD projector with white screen	1	Unit
12	Laptop Specifications: Core i5 4gb 1TB memory 64 bit	1	Unit

	Windows 10		
13	MX477 canon cartridge #470 (black)	6	Pcs
14	MX477 Canon cartridge #741 (colored)	2	Pcs
15	Pocket Wifi (smart bro)	2	Pcs
16	Interbal Harddrive (1 terabyte)	1	Unit
17	External Harddrive ( 1 terbyte)	2	Unit
18	UPS 1000 watts	2	unit

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Main Campus, Rosario Tandag City, Surigao del Sur not later than 10:00 AM of **March 10, 2017**.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of I.T. Equipment, Supplies and Consumables (RFQ No. 090)."**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within thirty (30) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Main Campus, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
  - a. Quotation Form
  - b. Technical Specification

c. Certificate of PHIL-GEPS Registration

**Sgd. FLORIIFE O. URBIZTONDO**  
*BAC CHAIRMAN*



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**

*Rosario, Tandag, Surigao del Sur*

*Tel. no.: 086-214-2744*

*E-mail: sdssu\_bac@yahoo.com*

**QUOTATION FORM**

Date: \_\_\_\_\_

RFQ No. 090

**The Chairman**

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

<b>Item No.</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
	<b>Supply and Delivery of I.T .Equipment, Supplies and Consumables</b>	1 lot			
1	Bundle APU A4-6300 Socket FM2 Motherboard	1	Pc		
2	Battery Charger LC-E10E	1	Pc		
3	Battery Pack LP-E10 7.4 860 mah 6.36 Wh (lion)	1	Pc		
4	Genuine Refill ink, T6641 (black)	14	Bots		
5	Genuine Refill Ink, T6642 (cyan)	6	Bots		
6	Genuine Refill Ink, T6643 (magenta)	6	Bots		
7	Genuine refill Ink, T6644 (yellow)	6	Bots		
8	HDMI with VGA connector for projector	1	Pcs		
9	Flash Drive 32GB (interface 3.0 speed 130mb/sec.	3	Pcs		
10	Flash drive 16gb	2	Pcs		
11	LCD projector with white screen	1	Unit		
12	Laptop Specifications: Core i5 4gb ITB memory 64 bit Windows 10	1	Unit		
13	MX477 canon cartridge #470 (black)	6	Pcs		
14	MX477 Canon cartridge #741 (colored)	2	Pcs		

15	Pocket Wifi (smart bro)	2	Pcs		
16	Interbal Hardrive (1 terabyte)	1	Unit		
17	External Hardrive ( 1 terbyte)	2	Unit		
18	UPS 1000 watts	2	unit		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name: \_\_\_\_\_



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**

Rosario, Tandag, Surigao del Sur

Tel. no.: 086-214-2744

E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

**TECHNICAL SPECIFICATIONS**

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
<b>Supply and Delivery of I.T. Equipment, Supplies and Consumables</b>	
Bundle APU A4-6300 Socket FM2 Motherboard	
Battery Charger LC-E10E	
Battery Pack LP-E10 7.4 860 mah 6.36 Wh (lion)	
Genuine Refill ink, T6641 (black)	
Genuine Refill Ink, T6642 (cyan)	
Genuine Refill Ink, T6643 (magenta)	
Genuine refill Ink, T6644 (yellow)	
HDMI with VGA connector for projector	
Flash Drive 32GB (interface 3.0 speed 130mb/sec.	
Flash drive 16gb	
LCD projector with white screen	
Laptop Specifications: Core i5 4gb 1TB memory 64 bit Windows 10	
MX477 canon cartridge #470 (black)	
MX477 Canon cartridge #741 (colored)	
Pocket Wifi (smart bro)	
Internal Harddrive (1 terabyte)	
External Harddrive ( 1 terabyte)	
UPS 1000 watts	