



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**  
 Rosario, Tandag, Surigao del Sur  
 Tel. no.: 086-214-2744  
 E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

Bids and Awards Committee on Goods

**REQUEST FOR QUOTATION (RFQ)**  
**“Supply and Delivery of Hardware Material for Renovation of Audio Visual Center”**

RFQ No: 360

1. The Surigao del Sur State University (SDSSU) - Main Campus, through the *Special Trust Fund* intends to apply the sum of *One Hundred Seven Thousand One Hundred Twenty Five Pesos Only (P 107,125.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Hardware Materials for Renovation of Audio Visual Center”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description		Qty.	Unit
	<b>Supply and Delivery of Hardware Materials for Renovation of Audio Visual Center</b>			
1	Acrytex Cast	1 lot	23	gals
2	Semi Gloss Acrytex White		18	Gals
3	Acrytex Tinting Blue		10	Pints
4	Acrytex Tinting Black		6	Pints
5	Spar Varnish		5	Liters
6	Paint Reducer		4	Gals
7	Paint Brush 2”		5	Pcs
8	Paint Brush 3”		5	pcs
9	Paint Roller small		5	Pcs
10	Paint Roller 7” with pan		5	Sets
11	Sand Paper #200		1	Roll
12	Ceramic Glazed Floor Tiles 12” x 12” Beads color		70	pcs
13	White Cement/Tile Grout		4	Bags
14	Tile Trim		1	Length
15	Portland Cement Type 1, (40 kgs)		2	Bags
16	Lightbulb Luminaries		3	Pcs
17	Hardiflex		10	Pcs
18	Doorknob with complete accessories		4	Sets
19	Plywood Marine ¼” 4” x 8’		9	Pcs
20	CW Nails #1		3	Kgs
21	CW Nails #3		7	Kgs
22	120 pcs. Lauan 2” x2”x12’			240

23	Washed Sand		1	Cu.m
24	Labor		1	Lot

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tandag Main Campus, Rosario, Tandag City, Surigao del Sur not later than *10:00 AM of August 30, 2016*.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of Hardware Materials for Renovation of Audio Visual Center (RFQ No. 360)."**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Rosario, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
  - a. Quotation Form
  - b. Technical Specification
  - c. Certificate of PHIL-GEPS Registration

**Sgd. FLORIIFE O. URBIZTONDO**  
BAC CHAIRMAN



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### QUOTATION FORM

Date: \_\_\_\_\_  
 RFQ No. 360

**The Chairman**

The Bids and Award Committee on Goods  
 SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty	Unit	Unit Price	Total
	<b>Supply and Delivery of Hardware Materials for Renovation of Audio Visual Center</b>				
1	Acrytex Cast	23	gals		
2	Semi Gloss Acrytex White	18	Gals		
3	Acrytex Tinting Blue	10	Pints		
4	Acrytex Tinting Black	6	Pints		
5	Spar Varnish	5	Liters		
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9	Paint Roller small	5	Pcs		
10	Paint Roller 7" with pan	5	Sets		
11	Sand Paper #200	1	Roll		
12	Ceramic Glazed Floor Tiles 12" x 12" Beads color	70	pcs		
13	White Cement/Tile Grout	4	Bags		
14	Tile Trim	1	Length		
15	Portland Cement Type 1, (40 kgs)	2	Bags		
16	Lightbulb Luminaries	3	Pcs		
17	Hardiflex	10	Pcs		
18	Doorknob with complete accessories	4	Sets		
19	Plywood Marine ¼" 4" x 8'	9	Pcs		

20	CW Nails #1		3	Kgs		
21	CW Nails #3		7	Kgs		
22	120 pcs. Lauan 2" x2"x12'		240	Bd. ft.		
23	Washed Sand		1	Cu.m		
24	Labor		1	Lot		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name: \_\_\_\_\_



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**TECHNICAL SPECIFICATIONS**

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
Acrytex Cast	
Semi-Gloss Acrytex White	
Acrytex Tinting Blue	
Acrytex Tinting Black	
Spar Varnish	
Paint Reducer	
Paint Brush 2"	
Paint Brush 3"	
Paint Roller small	
Paint Roller 7" with pan	
Sand Paper #200	
Ceramic Glazed Floor Tiles 12" x 12" Beads color	
White Cement/Tile Grout	
Tile Trim	
Portland Cement Type 1, (40 kgs)	
Lightbulb Luminaries	
Hardiflex	
Doorknob with complete accessories	
Plywood Marine ¼" 4" x 8'	
CW Nails #1	
CW Nails #3	
120 pcs. Lauan 2" x2"x12'	
Washed Sand	
Labor	