



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)
“Supply and Delivery of Materials for Repair and Repainting of Administration Building”

RFQ No: 480

1. The Surigao del Sur State University (SDSSU) - Main Campus, through the *Special Trust Fund* intends to apply the sum of *Two Hundred Fifty Thousand Pesos Only (P 250,000.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Materials for Repair and Repainting of Administration Building”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description		Qty.	Unit
1	¼" x 4' x 8' marine plywood		10	Sheets
2	Lawaan, 16 pcs. 2" x 2" x12'		64	Bd. ft.
3	Lawaan, 17 pcs. 2" x 6" x 12', door jamb		204	Bd. ft
4	Ceiling Moulding		1	Pc
5	CW nails #1"		4	Kgs
6	CW Nails #3"		5	Kgs
7	CW Assorted Nails		5	Kgs
8	Acrytex Primer White		48	Gals
9	Acrytex Reducer		42	Gals
10	Acrytex Cast		50	Gals
11	Semi Gloss Acrytex White		76	Gals
12	Epoxy Marine non-sag		20	Liters
13	Acrytex Tinting Color, choco brown		10	Pints
14	Acrytex Tinting color, rawseinna		56	Pints
15	Paint Brush 2"		12	Pcs
16	Paint Brush 4"		12	Pcs
17	Paint Roller 7" with pan		15	Sets
18	Sand Paper #100		2	Doz
19	Sand Paper #200		2	Doz
20	Water Faucet		2	Pcs
21	Glass Swing Door (with free installation and door jamb)		1	Set

22	Flourescent LED Light (36 w)		1	Pc
23	Labor		1	lot

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tandag Main Campus, Rosario, Tandag City, Surigao del Sur not later than *10:00 AM of December 1, 2016.*
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of Materials for Repair and Repainting of Administration Building (RFQ No. 480)."**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Rosario, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
 - a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO
BAC CHAIRMAN



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QUOTATION FORM

Date: _____

RFQ No. 480

The Chairman

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty	Unit	Unit Price	Total
1	¼" x 4' x 8' marine plywood	10	Sheet s		
2	Lawaan, 16 pcs. 2" x 2" x12'	64	Bd. ft.		
3	Lawaan, 17 pcs. 2" x 6" x 12', door jamb	20 4	Bd. ft		
4	Ceiling Moulding	1	Pc		
5	CW nails #1"	4	Kgs		
6	CW Nails #3"	5	Kgs		
7	CW Assorted Nails	5	Kgs		
8	Acrytex Primer White	48	Gals		
9	Acrytex Reducer	42	Gals		
10	Acrytex Cast	50	Gals		
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15	Paint Brush 2"	12	Pcs		
16	Paint Brush 4"	12	Pcs		
17	Paint Roller 7" with pan	15	Sets		
18	Sand Paper #100	2	Doz		
19	Sand Paper #200	2	Doz		
20	Water Faucet	2	Pcs		
21	Glass Swing Door (with free installation and door jump)	1	Set		

22	Fluorescent LED Light (36 w)		1	Pc		
23	Labor		1	lot		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within *thirty (30) days* after inspection and acceptance of goods delivered.

Company Name: _____

Address: _____

Signature over Printed Name: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
¼" x 4' x 8' marine plywood	
Lawaan, 16 pcs. 2" x 2" x12'	
Lawaan, 17 pcs. 2" x 6" x 12', door jamb	
Ceiling Moulding	
CW nails #1"	
CW Nails #3"	
CW Assorted Nails	
Acrytex Primer White	
Acrytex Reducer	
Acrytex Cast	
Semi Gloss Acrytex White	
Epoxy Marine non-sag	
Acrytex Tinting Color, choco brown	
Acrytex Tinting color, rawseinna	
Paint Brush 2"	
Paint Brush 4"	
Paint Roller 7" with pan	
Sand Paper #100	
Sand Paper #200	
Water Faucet	
Glass Swing Door (with free installation and door jamb)	
Fluorescent LED Light (36 w)	
Labor	