



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)
“Supply and Delivery of Textbooks”

RFQ No: 15

1. The Surigao del Sur State University (SDSSU) - Tagbina Campus, through the *Special Trust Fund* intends to apply the sum of *One Hundred Seventeen Thousand Four Hundred Fifty Three Pesos Only (P 117,453.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Textbooks”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
	Supply and Delivery of Textbooks	1	lot
1	Basic Calculus by Verzoza	1	Pc
3	Differential Calculus by Valderama	2	Pcs
4	Statistics Worktext by Subia	2	Pcs
5	Computer System Organization with Assembly Language by Revano	2	Pcs
6	Creating Data Structures M c++: A guide by Malik	2	Pcs
7	Computer Architecture and Assembly Language by Dos	2	Pcs
8	Mastering Algorithms with C by Gupta	2	pcs
9	Fundamentals of Accounting Vol. 2 by empleo	2	Pcs
10	21 st Century Accounting Process by Manuel	2	Pcs
11	Partnership and Corp. Accounting by Valencia	1	Pc
12	Practical Financial Management by Lasher	2	Pcs
13	Core Concepts of Financial Management by Birgham	2	Pcs
14	Total Quality Management by Guash	2	Pcs
15	Recruitment and Selection by Bumag	2	Pcs
16	Productivity & Quality Management by Serrano	2	Pcs
17	Consumer Behavior by Arcega	2	Pcs
18	Basic of Cost Accounting and Control by Frias	2	Pcs
19	Human Resource Information System by Ducut	2	Pcs
20	Inventory Management and Control by Banaag	2	Pcs

21	Labor Relations Mgt. and Negotiations by Serrano	2	Pcs
22	International Corporate Finance by Madura	2	Pcs
23	Management of Human Behavior in Organization by Flores	2	Pcs
24	Microeconomics by Banaag	2	Pcs
25	Operations Research for Business Management by San Pedro	2	Pcs
26	Strategic Operations Management by Serrano	2	Pcs
27	Money, Credit & Banking the Basics by Laman	2	Pcs
28	Marketing Policies by Perrault	2	Pcs
29	Organizational Behavior by Robbins	2	Pcs
30	Transformation Organization Mgt. by Atienza	2	Pcs
31	Organization and Management by Abelos	2	Pcs
32	Logistics Management by Pereda	2	Pcs
33	Business English & Correspondence by Aquino	2	Pcs
34	The Entrepreneur by Saidali	2	Pcs
35	Entrep. Pinoy: Intro to Entrepreneurship by Pereda	2	Pcs.
36	Training and Development by Flores	2	Pcs
37	The Administrative Professional by Calkin	2	Pcs
38	Organizational Development by Flores	2	Pcs
39	Essentials or Entrepneurship by 3 G Lrng	1	Pc
40	Recruitment and selection by Saidali	2	Pcs
41	Total Quality Management by Serrano	1	Pc
42	Personal Finance Mgt. by Flores	2	Pcs
43	Notes in Business Law by Soriano	2	Pcs
44	Franchising by Judd	2	Pcs
45	Human Resource Management by Dessler	1	Pc
46	Business Correspondence Social Comm. & Technical Writing by Bernardez	2	Pcs
47	Marketing Foundation by Pride	1	Pc
48	Total Quality Management by Evans	1	Pc
49	Organizational Bahavior by Newstrom	2	Pcs
50	Fundamentals of Management by Griffin	2	Pcs
51	Intro to Public Administration in the Philippines Vol. 1 by Reyes	1	Pc
52	Intro to Public Administration in the Philippines Vol. 2 by Reyes	1	Pc
53	Corporate by Social Responsibility & Good Governance by Salvador	2	Pcs
54	Income Taxation by Tabag	2	Pcs
55	Marketing Management by Peter	1	Pc
56	Operations Management Sustainability & Supply Cham Management by Aeizer	1	Pc

57	Business Plan by Hoy	2	Pcs
58	Principles of Marketing by Serrano	2	Pcs
59	Fundamentals of Accountancy Business & Management bk. 1 by Binuya	2	Pcs
60	Statistics for the Life Science by Samuels	1	Pc
61	Understanding statistics in the behavioral Sciences by Pagano	2	Pc
62	Statistics for the Behavior sciences by Gravetter	1	Pc
63	Sociology and Basic Anthropology w/ Planning by Abelos	2	Pcs
54	Teaching and the Teacher by Salandanan	2	Pcs
55	Elements of Good Teaching by Salandanan	2	Pcs
56	Development Reading 1 by Aquino	2	Pcs
57	Development Reading 2 by Marquez	2	Pcs
58	Pananaliksik sa Filipino by Sioson	2	Pcs
59	Komunikasyon at Pananaliksik sa Wika at Kulturang Pilipino by Peña	2	Pcs
60	Pagbasa at Pagsusuri sa iba't-ibang teksto tuno sa Pananaliksik by Adaya	2	Pcs
61	Filipino sa Piling Larangan Sining by Galeon	2	Pcs
62	MABisang Gabay sa PAGbasa at Pagsusuri ng ibat-ibang teksto Padayon sa Pananaliksik by Garcia	2	Pcs
63	Retorika sa Tersyarya by Icutan	2	Pcs
64	Komunikasyon sa Akademikong Fil. By Marquez	2	Pcs
65	Komunikasyon sa Akademikong Fil. By acopra	2	Pcs
66	Pagtuturo at Pagtataya sa Pakikinig at Pagsasalita by Tabangcura	2	Pcs
67	Personality Development A Scientific Approach by Magalo	2	Pcs
68	Practical Research I by Serapio	2	Pcs
69	Practical Research 2 on Quantitative Research by Serrano	2	Pcs
70	Thesis Writing: Pointers an Guidelines by Valenzuela	2	Pcs
71	Practical Qualitative Research Writing by Bueno	2	Pcs
72	Educational Research Writing Made Easy by Bueno	1	Pcs
73	Methods of Research in Business Education by Flores	2	Pcs
74	Research Fundamentals by Almeida	2	Pcs
75	Personality by Tria	2	Pcs
76	Rethinking the Bangsamoro Perspective by Yusingco	1	Pc
77	Davao: Reconstructing History from Text and Memory by Tiu	2	Pcs
78	Experience Human Development by Papalia	2	Pcs
79	Children and Their Development by Kail	1	Pc
80	Biochemistry Laboratory Manual by Manalo	2	Pcs
81	General Zoology by Guerero	2	Pcs

82	General Botany Lab Manual by Galiza	2	Pcs
83	Biology of the Invertebrates by Pechenik	2	Pcs
84	Sterns Introductory Plant Biology by Bidlack	1	Pc
85	Biological science by Realuyo	2	Pcs
86	Earth and Life Science by Dela Pena	2	Pcs
87	General Biology by Del Pena	1	Pc
88	Systematic Zoology by Guerero	2	Pcs
89	Campbell Biology Concepts & Connections by Reece	2	Pcs
90	Campbell Essential Biology by Simon	1	Pc
91	Prim. & Concepts in Biology by Narca	2	Pcs
92	Workbook in General Chemistry by Carballo	2	pc

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchaser's specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tagbina Campus, Tagbina, Surigao del Sur not later than 10:00 AM of **September 11, 2017**.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of Textbooks (RFQ No. 15)."**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Tagbina Campus, Tagbina, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:

- a. Quotation Form
- b. Technical Specification
- c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO,DPA
BAC CHAIRMAN



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SURIGAO DEL SUR STATE UNIVERSITY
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E-mail: sdssu_bac@yahoo.com

QUOTATION FORM

Date: _____
RFQ No. 14

The Chairman

The Bids and Award Committee on Goods
SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

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90	Campbell Essentail Biology by Simon	1	Pc	
91	Prim. & Concepts in Biology by Narca	2	Pcs	
92	Workbook in General Chemistry by Carballo	2	pc	

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: _____

Address: _____

Signature over Printed Name: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
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Differential Calculus by Valderama	
Statistics Worktext by Subia	
Computer System Organization with Assembly Language by Revano	
Creating Data Structures M c++: A guide by Malik	
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