



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)

“Supply and Delivery of IT Equipment & Supplies”

RFQ No: 154

1. The Surigao del Sur State University (SDSSU) - Tandag Campus, through the STF intends to apply the sum of *Three Hundred Forty One Thousand Two Hundred Eighteen Pesos Only (P 341,218.00)* being the approved Budget for the Contract (ABC) to payments for the” **Supply and Delivery of IT Equipment and Supplies”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
1	APU processor A8 ssocket Fm2	1	unit
2	Desktop Computer Specs: Motherboard Processor AMD A10 HDD-1TB Memory 8gb DDR3 Monitor 18" Keyboard Mouse AVR CPU case w/ PSU	1	unit
3	Biometric Equipment (TX628 Finger Print Biometric)	1	unit
4	Brother MFC-J5910DW ink, LC73B	10	bots.
5	Brother MFC-J5910DW ink, LC73Y	10	bots.
6	Brother MFC-J5910DW ink, LC74C	6	bots.
7	Brother MFC-J5910DW ink, LC74M	6	bots.
8	Computer Chair	1	pcs
9	Computer Toolkit (please see attached picture)	1	set
10	Genuine Refill ink, T6641 (black)	53	bots.
11	Flash Drive, 16GB	4	pcs
12	Flash Drive, 32GB	20	pcs
13	Internal Hard Disk, 3 terabytes	1	unit
14	Keyboard, PS2	20	pcs
15	8 ports switch 1000mbps	3	unit
16	8GB DDR3 memory	2	unit

17	32GB USB	25	pcs
18	Laser pointer @ P 1,000.00	25	pcs
19	Memory 4GB DDR3	15	pcs
20	Motherboard Socket Fm2 b+	10	pcs
21	Mouse, optical, USB connection type	3	pcs
22	Mouse, PS2	20	pcs
23	Mouse Pad	8	pcs
24	Printer L 120	1	unit
25	SATA HDD 500GB	5	pcs
26	Socket 1150 Motherboard	2	pcs
27	Socket FM2 Motherboard	5	pcs
28	SSD 250GB	1	unit
29	TP Link Outdoor Wireless 300 mbps 5Ghz	2	unit
30	TP Link 5ghz 300mbps outdoor access point 13dbi	1	unit
31	UPS 750watts	3	unit

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Main Campus, Rosario Tandag City, Surigao del Sur not later than 10:00 AM of July 20, 2018.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of Grocery (RFQ 185)**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen days (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Main Campus, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.

14. The prospective bidder shall submit the following:
- a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO, DPA
BAC CHAIRPERSON



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QUOTATION FORM

Date: _____

RFQ No. 154

The Chairman

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty	Unit	Unit Price	Total
	IT Equipment and Supplies	1	lot		
1	APU processor A8 socket Fm2	1	unit		
2	Desktop Computer	1	unit		
	Specs: Motherboard Processor AMD A10 HDD-1TB Memory 8gb DDR3 Monitor 18" Keyboard Mouse AVR CPU case w/ PSU				
3	Biometric Equipment (TX628 Finger Print Biometric)	1	unit		
4	Brother MFC-J5910DW ink, LC73B	10	bots.		
5	Brother MFC-J5910DW ink, LC73Y	10	bots.		
6	Brother MFC-J5910DW ink, LC74C	6	bots.		
7	Brother MFC-J5910DW ink, LC74M	6	bots.		
8	Computer Chair	1	pcs		
9	Computer Toolkit (please see attached picture)	1	set		
10	Genuine Refill ink, T6641 (black)	53	bots.		
11	Flash Drive, 16GB	4	pcs		
12	Flash Drive, 32GB	20	pcs		
13	Internal Hard Disk, 3 terabytes	1	unit		
14	Keyboard, PS2	20	pcs		
15	8 ports switch 1000mbps	3	unit		
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18	Laser pointer @ P 1,000.00	25	pcs		
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23	Mouse Pad	8	pcs		
24	Printer L 120	1	unit		
25	SATA HDD 500GB	5	pcs		
26	Socket 1150 Motherboard	2	pcs		
27	Socket FM2 Motherboard	5	pcs		
28	SSD 250GB	1	unit		
29	TP Link Outdoor Wireless 300 mbps 5Ghz	2	unit		
30	TP Link 5ghz 300mbps outdoor access point 13dbi	1	unit		
31	UPS 750watts	3	unit		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: _____

Address: _____

Signature over Printed Name: _____

Contact No: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
IT Equipment and Supplies	
APU processor A8 socket Fm2	
Desktop Computer	
Specs: Motherboard Processor AMD A10 HDD-1TB Memory 8gb DDR3 Monitor 18" Keyboard Mouse AVR CPU case w/ PSU	
Biometric Equipment (TX628 Finger Print Biometric)	
Brother MFC-J5910DW ink, LC73B	
Brother MFC-J5910DW ink, LC73Y	
Brother MFC-J5910DW ink, LC74C	
Brother MFC-J5910DW ink, LC74M	
Computer Chair	
Computer Toolkit (please see attached picture)	
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Flash Drive, 16GB	
Flash Drive, 32GB	
Internal Hard Disk, 3 terabytes	
Keyboard, PS2	
8 ports switch 1000mbps	
8GB DDR3 memory	
32GB USB	
Laser pointer @ P 1,000.00	

Memory 4GB DDR3	
Motherboard Socket Fm2 b+	
Mouse, optical, USB connection type	
Mouse, PS2	
Mouse Pad	
Printer L 120	
SATA HDD 500GB	
Socket 1150 Motherboard	
Socket FM2 Motherboard	
SSD 250GB	
TP Link Outdoor Wireless 300 mbps 5Ghz	
TP Link 5ghz 300mbps outdoor access point 13dbi	
UPS 750watts	