



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Rosario, Tandag, Surigao del Sur
Tel. no.: 086-214-2744
E-mail: sdssu_bac@yahoo.com

Bids and Awards Committee on Goods

REQUEST FOR QUOTATION (RFQ)

“Supply and Delivery of IT Equipment and Supplies”

RFQ No: 154

1. The Surigao del Sur State University (SDSSU) - Tandag Campus, through the STF intends to apply the sum of *One Hundred Ninety Four Thousand Four Hundred Ninety Eight Pesos Only (P 194,498.00)* being the approved Budget for the Contract (ABC) to payments for the” **Supply and Delivery of IT Equipment and Supplies**” for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
	IT Equipment and Supplies	1	lot
1	APU Processor A8 socket FM2	1	unit
2	Desktop Computer Specs: Motherboard Processor AMD A10 HDD 1TB Memory 8gb DDR3 Monitor 18” Keyboard Mouse AVR CPU case/PSU	1	unit
3	Biometric Equipment (TX628 Finger Print Biometric)	1	Unit
4	Brother MFC-J5910DW ink, LC73B	10	Bots
5	Brother MFC-J5910DW ink, LC73Y	10	Bots
6	Brother MFC-J5910DW ink, LC73C	6	Bots
7	Brother MFC-J5910DW ink, LC73M	6	Bots
8	Computer Chair	1	Pc
9	Computer Toolkit	1	Set
10	Genuine Refill Ink, T6641 (black)	53	Bots
11	Genuine Refill Ink, T6642 (cyan)	22	Bots
12	Genuine Refill Ink, T6643 (magenta)	22	Bots
13	Genuine Refill Ink, T6643 (magenta)	22	Bots

14	Flash Drive, 16gb	4	Pcs
15	Flash Drive, 32gb	20	Pcs
16	Internal Hard Disk, 3 terabytes	1	unit
17	Keyboard PS2	20	pcs
18	8 ports switch 1000 mbs	3	unit
19	8gb DDR3 memory	2	Unit
20	32gb USB	25	Pcs
21	Laser Pointer @ P 1,000.00	25	pcs
22	Memory 4GB DDR3	15	Pcs
23	Motherboard Socket FM2 b+	10	Pcs
24	Mouse, Optical, USB Connection type	3	Pcs
25	Mouse PS2	20	Pcs
26	Mouse Pad	8	Pcs
27	Printer L120	1	Unit
28	SATA HDD 500gb	5	Pcs
29	Socket 1150 motherboard	2	Pcs
30	Socket FM2 motherboard	5	Pcs
31	SSD 250gb	1	Unit
32	TP Link Outdoor Wireless 300 mbs 5ghz	2	Unit
33	TP Link 5ghz 300 mbs outdoor access point 13dbi	1	Unit
34	UPS 750 watts	3	unit

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Main Campus, Rosario Tandag City, Surigao del Sur not later than *10:00 AM of July 4, 2018*.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of IT Equipment and Supplies (RFQ 154)**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen days (15) calendar days from receipt of the Notice to Proceed (NTP).

11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Main Campus, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
 - a. Quotation Form
 - b. Technical Specification
 - c. Certificate of PHIL-GEPS Registration

Sgd. FLORIIFE O. URBIZTONDO, DPA
BAC CHAIRPERSON



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SURIGAO DEL SUR STATE UNIVERSITY

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QUOTATION FORM

Date: _____

RFQ No. 154

The Chairman

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty	Unit	Unit Price	Total
	IT Equipment and Supplies	1	lot		
1	APU Processor A8 socket FM2	1	unit		
2	Desktop Computer Specs: Motherboard Processor AMD A10 HDD 1TB Memory 8gb DDR3 Monitor 18" Keyboard Mouse AVR CPU case/PSU	1	unit		
3	Biometric Equipment (TX628 Finger Print Biometric)	1	Unit		
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5	Brother MFC-J5910DW ink, LC73Y	10	Bots		
6	Brother MFC-J5910DW ink, LC73C	6	Bots		
7	Brother MFC-J5910DW ink, LC73M	6	Bots		
8	Computer Chair	1	Pc		
9	Computer Toolkit	1	Set		
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14	Flash Drive, 16gb	4	Pcs		
15	Flash Drive, 32gb	20	Pcs		

16	Internal Hard Disk, 3 terabytes	1	unit		
17	Keyboard PS2	20	pcs		
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32	TP Link Outdoor Wireless 300 mbs 5ghz	2	Unit		
33	TP Link 5ghz 300 mbs outdoor access point 13dbi	1	Unit		
34	UPS 750 watts	3	unit		
	Total				

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: _____
Address: _____
Signature over Printed Name: _____
Contact No: _____



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TECHNICAL SPECIFICATIONS

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
IT Equipment and Supplies	
APU Processor A8 socket FM2	
Desktop Computer Specs: Motherboard Processor AMD A10 HDD 1TB Memory 8gb DDR3 Monitor 18" Keyboard Mouse AVR CPU case/PSU	
Biometric Equipment (TX628 Finger Print Biometric)	
Brother MFC-J5910DW ink, LC73B	
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Internal Hard Disk, 3 terabytes	
Keyboard PS2	
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Memory 4GB DDR3	
Motherboard Socket FM2 b+	
Mouse, Optical, USB Connection type	
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