



SURIGAO DEL SUR STATE UNIVERSITY

Rosario, Tandag, Surigao del Sur
Telefax No. 086-214-2744
Email : sdssu_bac@yahoo.com

Contract Name: Procurement of Science, Engineering and Technology Equipment
Package H (Tandag Campus) Chemistry Laboratory Equipment and Supplies
Location of the Contract: SDSSU-Tandag, Tandag, Surigao del Sur

NOTICE TO PROCEED

August 7, 2015

JOECILYN L. DIVIDINA
Sales Manager
ELMAR MARKETING
21 Mercury St, Subdivision
Villaverde, Iligan City

Madam:

As the attached Contract Agreement with you for the above-stated Contract has been approved, we hereby instruct you to proceed with the implementation of the said Contract which shall be effective on August 10, 2015.


Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the agreement and in accordance with the implementation Schedule.

Please acknowledge receipt and acceptance of this notice by signing both copies in the space provided below. Keep one copy and return the other to the Surigao del Sur State University.

Very truly yours,


BACELEDES R. ESTAL, Ph. D.
SUC President II

Conforme:


JOECILYN L. DIVIDINA
Sales Manager
ELMAR MARKETING

Date AUGUST 12, 2015



SURIGAO DEL SUR STATE UNIVERSITY

Rosario, Tandag, Surigao del Sur
Telefax No. 086-214-2744
Email : sdssu_bac@yahoo.com

Contract Name: Procurement of Science, Engineering and Technology Equipment
Package H (Tandag Campus) Chemistry Laboratory Equipment and Supplies
Location of the Contract: SDSSU-Tandag, Tandag, Surigao del Sur

NOTICE OF AWARD

July 21, 2015

JOECILYN L. DIVIDINA
Sales Manager
ELMAR MARKETING
21 Mercury St, Subdivision
Villaverde, Iligan City


Madam:

We are happy to notify you that the Bid dated June 16, 2015 for the execution of **Elmar Marketing** for the Procurement of Science Engineering Technology Equipment Package H (Tandag Campus) Chemistry Laboratory Equipment and Supplies with the Contract Price equivalent to *Six Hundred Seventy One Thousand Four Hundred Fifteen Pesos (P 671,415.00)* is hereby accepted.

You are hereby required to provide within ten (10) days the performance security in the amount of *Thirty Three Thousand Five Hundred Seventy Pesos & 75/100 (P 33,570.75)*, representing 5% of the contract Price, as stipulated in the Special Condition of Contract.

Failure to provide the performance security shall constitute a sufficient ground for the cancellation of this award.

Very truly yours,


BACELEDES R. ESTAL, Ph. D.
SUC President II

Conforme:


JOECILYN L. DIVIDINA
Sales Manager
ELMAR MARKETING

Date July 29, 2015



Republic of the Philippines
 SURIGAO DEL SUR STATE UNIVERSITY
 Tandag City, Surigao del Sur

[Signature]
 Representative
 Elmar Marketing
 Witness

PROJECT : Procurement of Science, Engineering and Technology Equipment Package H (Tandag Campus) Chemistry Laboratory Equipment and Supplies
LOCATION : Tandag, Surigao del Sur
CONTRACT DURATION: 30 Calendar Days
CONTACT NO : 2015-002

[Signature]
 JOECILYN L. DIVIDINA
 Sales Manager
 Elmar Marketing

CONTRACT AGREEMENT

THIS AGREEMENT made this 5th day of August 2015 between **Surigao del Sur State University** (hereinafter called "the Entity") of the one part and **Elmar Marketing** (hereinafter called "the Supplier") of the other part:

WHEREAS the Entity invited Bids for certain goods and ancillary services, viz., **Procurement of Science, Engineering and Technology Equipment Package H (Tandag Campus) Chemistry Laboratory Equipment and Supplies** and has accepted a Bid by the Supplier for the supply of those goods and services in the sum of **Six Hundred Seventy One Thousand Four Hundred Fifteen Pesos Only (P 671,415.00)** (hereinafter called "the Contract Price").

NOW THIS AGREEMENT WITNESSETH AS FOLLOWS:

[Signature]
 FLORIFE O. URBIZTONDO, MPA
 Chief Administrative officer
 Surigao del Sur State University (SDSSU)
 Witness

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz.:

- (a) the Bid Form and the Price Schedule submitted by the Bidder;
- (b) the Schedule of Requirements;
- (c) the Technical Specifications;
- (d) the General Conditions of Contract;
- (e) the Special Conditions of Contract; and
- (f) the Entity's Notification of Award.

[Signature]
 BACLEDES R. ESTAL, Ph. D.
 SUC President II
 Surigao del Sur State University (SDSSU)

3. In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to provide the goods and services and to remedy defects therein in conformity in all respects with the provisions of the Contract

4. The Entity hereby covenants to pay the Supplier in consideration of the provision of the goods and services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the time and in the manner prescribed by the contract.



Republic of the Philippines
SURIGAO DEL SUR STATE UNIVERSITY
Tandag City, Surigao del Sur


Representative
Elmar Marketing
Witness

IN WITNESS WHEREOF, the parties hereto have caused this contract to be executed in accordance with their respective laws on the day and year first above written.


JOECLYN L. DIVIDINA
Sales Manager
Elmar Marketing


SIGNED, SEALED, AND DELIVERED BY:



BACELEDES R. ESTAL, Ph. D.
SUC President II
Surigao del Sur State University
OWNER


JOECLYN L. DIVIDINA
Sales Manager
Elmar Marketing
CONTRACTOR


FLORIFE O. URBIZTONDO, MPA
Chief Administrative Officer
Surigao del Sur State University (SDSSU)
Witness

SIGNED IN THE PRESENCE OF:


FLORIFE O. URBIZTONDO, MPA
Chief Administrative Officer
Surigao del Sur State University
Owner's Witness


Representative
Elmar Marketing
Contractor's Witness


BACELEDES R. ESTAL, Ph. D.
SUC President II
Surigao del Sur State University (SDSSU)



Republic of the Philippines
 SURIGAO DEL SUR STATE UNIVERSITY
 Tandag City, Surigao del Sur

[Signature]
 Representative
 Elmar Marketing
 Witness

REPUBLIC OF THE PHILIPPINES)
 _____)S.
 _____)S.

[Signature]
JOECILYN L. DIVIDINA
 Sales Manager
 Elmar Marketing

ACKNOWLEDGEMENT

BEFORE ME, as the Notary Public for and within the City of Tandag, personally appeared **DR. BACELEDES R. ESTAL**, University President with Residence Certificate No: 03184501 issued on January 13, 2015 at Bag-Ong Lungsod, Tandag City, Surigao del Sur and **JOECILYN L. DIVIDINA**, Sales Manager representing and **Elmar Marketing** with Residence Certificate No. 25506232 issued on 01/06/15 at Iligan City known to me to be the same persons who executed the foregoing CONTRACT and AGREEMENT and they acknowledged to me that the same is their true act and deed for and in behalf of the parties they represented.

This instrument consist of three (3) pages, including this page, on which this acknowledgement is written duly signed by the contracting parties and their witnesses on the left margin of the other pages.

IN WITNESS WHEREOF, I have hereunto affixed my Signature and Official Seal this _____ day of 01 SEP 2015 2015 at _____.

[Signature]
FLORIFE O. URBIZTONDO, MPA
 Chief Administrative officer
 Surigao del Sur State University (SDSSU)
 Witness

[Signature]
BACELEDES R. ESTAL, Ph. D.
 SUC President II
 Surigao del Sur State University (SDSSU)

Doc No., 311
 Page No. 6
 Book No. 12557
 Series of 2015

[Signature]
 ATTY. LINDEL L. AUZA
 Notary Public
 Until Dec. 31, 2016
 Rizal Street, Tandag City
 PTR No. 5427703
 IEP Life Member No. 06164
 Roll of Attorneys No. 38318