



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**  
Rosario, Tandag, Surigao del Sur  
Tel. no.: 086-214-2744  
E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

Bids and Awards Committee on Goods

**REQUEST FOR QUOTATION (RFQ)**

**“Supply and Delivery of Hardware and Construction Materials for the Repair of Academic Building, Business and Management Department of SDSSU Tagbina Campus”**

RFQ No: 28

1. The Surigao del Sur State University (SDSSU) – Tagbina Campus, through the GAA intends to apply the sum of *Eighty Eight Thousand Nine Hundred Pesos Only (P 88,900.00)* being the approved Budget for the Contract (ABC) to payments for the **“Supply and Delivery of Hardware and Construction Materials for the Repair of Academic Building, Business and Management Department of SDSSU Tagbina Campus”** for which this Request for Quotation is issued.

2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
<b>Lot A-Hardware Materials @ P 73,240.00</b>			
1	Portland Cement Type 1, 40 kgs	94	Bags
2	¾" x 4' x 8' marine plywood	9	Pcs
3	Wood Sealant/ Adhesive	4	Liter
4	1 ½" finishing nails	3	Kgs
5	2" Finishing nails	3	Kgs
6	2 ½" Finishing nails	3	Kgs
7	Piano Hinges 6' long	8	Pcs
8	Stainless Cabinet Holder	20	Pcs
9	Stainless Cylindrical Drawer / Cabinet Lock	12	Pcs
10	Stainless Cylindrical Drawer/ Cabinet Lock	12	Pcs
11	Heavy Duty 150kg capacity, 50mm Ø PU Swivel caster wheels	6	Pcs
12	Granite Floor Tiles 24" x 24"	162	Pcs
13	White Cement / Tile Grout Joint Filler	10	Bags
14	Tile Adhesive	17	Bags
15	Colour Cement, RED (135 liters)	1	Can
<b>Lot B- Aggregates @ P 12,900.00</b>			
1	Screened Gravel ¾"	6	Cu.m
2	Washed Sand	7	Cu.m
<b>Lot C- @ P 2,760.00</b>			
	Labor	1	lot

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.

4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tagbina Campus, Tagbina , Surigao del Sur not later than *10:00 AM of September 19, 2018.*
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Supply and Delivery of Hardware and Construction Materials for the Repair of Academic Building, Business and Management Department of SDSSU Tagbina Campus (RFQ No.28)."**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within **fifteen (15) calendar days** from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Tagbina Campus, Tagbina, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
  - a. Quotation Form
  - b. Technical Specification
  - c. Certificate of PHIL-GEPS Registration

**Sgd. FLORIIFE O. URBIZTONDO,MPA**  
*BAC CHAIRMAN*



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**QUOTATION FORM**

Date: \_\_\_\_\_

RFQ No. 28

**The Chairman**

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty.	Unit	Total
<b>Lot A-Hardware Materials @ P 73,240.00</b>				
1	Portland Cement Type 1, 40 kgs	94	Bags	
2	¾" x 4' x 8' marine plywood	9	Pcs	
3	Wood Sealant/Adhesive	4	Liter	
4	1 ½" finishing nails	3	Kgs	
5	2" Finishing nails	3	Kgs	
6	2 ½" Finishing nails	3	Kgs	
7	Piano Hinges 6' long	8	Pcs	
8	Stainless Cabinet Holder	20	Pcs	
9	Stainless Cylindrical Drawer /Cabinet Lock	12	Pcs	
10	Stainless Cylindrical Drawer/Cabinet Lock	12	Pcs	
11	Heavy Duty 150kg capacity, 50mm Ø PU Swivel caster wheels	6	Pcs	
12	Granite Floor Tiles 24" x 24"	162	Pcs	
13	White Cement /Tile Grout Joint Filler	10	Bags	
14	Tile Adhesive	17	Bags	
15	Colour Cement, RED (135 liters)	1	Can	
	<b>Total</b>			
<b>Lot B- Aggregates @ P 12,900.00</b>				
1	Screened Gravel ¾"	6	Cu.m	
2	Washed Sand	7	Cu.m	
	<b>Total</b>			
<b>Lot C- @ P 2,760.00</b>				
	Labor	1	lot	
	<b>Total</b>			

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60)* days after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name: \_\_\_\_\_



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**TECHNICAL SPECIFICATIONS**

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
<b>Lot A-Hardware Materials @ P 73,240.00</b>	
Portland Cement Type 1, 40 kgs	
¾" x 4' x 8' marine plywood	
Wood Sealant/Adhesive	
1 ½" finishing nails	
2" Finishing nails	
2 ½" Finishing nails	
Piano Hinges 6' long	
Stainless Cabinet Holder	
Stainless Cylindrical Drawer /Cabinet Lock	
Stainless Cylindrical Drawer/Cabinet Lock	
Heavy Duty 150kg capacity, 50mm Ø PU Swivel caster wheels	
Granite Floor Tiles 24" x 24"	
White Cement /Tile Grout Joint Filler	
Tile Adhesive	
Colour Cement, RED (135 liters)	
<b>Total</b>	
<b>Lot B- Aggregates @ P 12,900.00</b>	
Screened Gravel ¾"	
Washed Sand	
<b>Total</b>	
<b>Lot C- @ P 2,760.00</b>	
Labor	
<b>Total</b>	