



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**

Rosario, Tandag, Surigao del Sur

Tel. no.: 086-214-2744

E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

Bids and Awards Committee on Goods

**REQUEST FOR QUOTATION (RFQ)**

**“Meals, Snacks, Sound System Supplies and Materials for the Intramurals 2018”**

RFQ No: 317

1. The Surigao del Sur State University (SDSSU) - Tandag Campus, through the STF intends to apply the sum of *Two Hundred Thirty Seven Thousand Eight Hundred Sixty Two Pesos Only (P 237,862.00)* being the approved Budget for the Contract (ABC) to payments for the **“Meals, Snacks, Sound System Supplies and Materials for the Intramurals 2018r”** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
	<b>Lot A- Sound System @ P 25,000.00</b>	1	lot
1	1 <sup>st</sup> day to 3 <sup>rd</sup> day		
	<b>SSG</b> Amp pier, sound boxes and microphones (1 <sup>st</sup> to 3 <sup>rd</sup> day)  <b>Gym</b> -amp pier, sound boxes, microphones and microphone stand (evening with lights) 1 <sup>st</sup> to 3 <sup>rd</sup> day  <b>AVC</b> -amp pier, sound boxes and microphones (1 <sup>st</sup> and 2 <sup>nd</sup> day)  <b>Old Library</b> -amp pier with sound boxes and microphones (2 <sup>nd</sup> day)		
2	Day 4		
	<b>SSG</b> -amp pier with sound boxes and microphones  <b>Gym</b> -amp pier, sound boxes and microphones Pageant night : with lights, spot light, electronic screen, smoke machine, microphones and microphone stands		
	<b>Lot B- Meals and Snacks @ P 143,350.00</b>	1	lot
1	Breakfast @ P 80.00	200	Pax
2	Lunch @ P 80.00	700	Pax
3	Dinner @ P 80.00	200	Pax
4	Snack AM @ P 30.00	600	pax
5	Snack PM @ P 30.00	650	pax
6	Lunch @ P 150.00 Menu: Rice, Pork Sweet, sour chopseuy chicken/fried, water & coke	60	Pax
7	Snacks (2 <sup>nd</sup> day, 3 <sup>rd</sup> day and 4 <sup>th</sup> day) Cheese mammon, buttered cheese cake and ube bar	295	Pax

	<b>Lot C- @ P 60,000.00</b>		
1	Jogging Pants, Jersey and Jacket	50	Sets
	<b>Lot D @ P 9,512.00</b>		
1	Cloth (Alphageena) black	50	Meters
2	Alphageena Flaglets (blue, green, pink, yellow & white) 2 meters each	10	Meters
3	Cloth (Alphageena) yellow (5 meters) White (52 meters)	104	meters

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Main Campus, Rosario Tandag City, Surigao del Sur not later than *10:00 AM of September 4, 2018*.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **"Meals, Snacks, Sound System Supplies and Materials for the Intramurals 2018 (RFQ 317)"**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen days (15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Main Campus, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
  - a. Quotation Form
  - b. Technical Specification
  - c. Certificate of PHIL-GEPS Registration

**Sgd. FLORIIFE O. URBIZTONDO, DPA**  
BAC CHAIRPERSON



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**  
*Rosario, Tandag, Surigao del Sur*  
*Tel. no.: 086-214-2744*  
*E-mail: sdssu\_bac@yahoo.com*

### QUOTATION FORM

Date: \_\_\_\_\_  
 RFQ No. 317

**The Chairman**  
 The Bids and Award Committee on Goods  
 SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty	Unit	Unit Price	Total
	<b>Lot A- Sound System @ P 25,000.00</b>	1	lot		
1	1 <sup>st</sup> day to 3 <sup>rd</sup> day				
	<b>SSG</b> Amp pier, sound boxes and microphones (1 <sup>st</sup> to 3 <sup>rd</sup> day)  <b>Gym</b> -amp pier, sound boxes, microphones and microphone stand (evening with lights) 1 <sup>st</sup> to 3 <sup>rd</sup> day  <b>AVC</b> -amp pier, sound boxes and microphones (1 <sup>st</sup> and 2 <sup>nd</sup> day)  <b>Old Library</b> -amp pier with sound boxes and microphones (2 <sup>nd</sup> day)				
2	Day 4				
	<b>SSG</b> -amp pier with sound boxes and microphones  <b>Gym</b> -amp pier, sound boxes and microphones Pageant night : with lights, spot light, electronic screen, smoke machine, microphones and microphone stands				
	<b>Lot B- Meals and Snacks @ P 143,350.00</b>	1	lot		
1	Breakfast @ P 80.00	200	Pax		
2	Lunch @ P 80.00	700	Pax		
3	Dinner @ P 80.00	200	Pax		
4	Snack AM @ P 30.00	600	pax		
5	Snack PM @ P 30.00	650	pax		

6	Lunch @ P 150.00 Menu: Rice, Pork Sweet, sour chopseuy chicken/fried, water & coke	60	Pax		
7	Snacks (2 <sup>nd</sup> day, 3 <sup>rd</sup> day and 4 <sup>th</sup> day) Cheese mammon, buttered cheese cake and ube bar	295	Pax		
	<b>Lot C- @ P 60,000.00</b>				
1	Jogging Pants, Jersey and Jacket	50	Sets		
	<b>Lot D @ P 9,512.00</b>				
1	Cloth (Alphageena) black	50	Meters		
2	Alphageena Flaglets (blue, green, pink, yellow & white) 2 meters each	10	Meters		
3	Cloth (Alphageena) yellow (5 meters) White (52 meters)	104	meters		
	<b>Total</b>				

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *fifteen (15) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: \_\_\_\_\_  
Address: \_\_\_\_\_  
Signature over Printed Name: \_\_\_\_\_  
Contact No: \_\_\_\_\_



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**

Rosario, Tandag, Surigao del Sur

Tel. no.: 086-214-2744

E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

**TECHNICAL SPECIFICATIONS**

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
<b>Lot A- Sound System @ P 25,000.00</b>	
1 <sup>st</sup> day to 3 <sup>rd</sup> day	
<b>SSG</b> Amp pier, sound boxes and microphones (1 <sup>st</sup> to 3 <sup>rd</sup> day)  <b>Gym</b> -amp pier, sound boxes, microphones and microphone stand (evening with lights) 1 <sup>st</sup> to 3 <sup>rd</sup> day  <b>AVC</b> -amp pier, sound boxes and microphones (1 <sup>st</sup> and 2 <sup>nd</sup> day)  <b>Old Library</b> -amp pier with sound boxes and microphones (2 <sup>nd</sup> day)	
Day 4	
<b>SSG</b> -amp pier with sound boxes and microphones  <b>Gym</b> -amp pier, sound boxes and microphones Pageant night : with lights, spot light, electronic screen, smoke machine, microphones and microphone stands	
<b>Lot B- Meals and Snacks @ P 143,350.00</b>	
Breakfast @ P 80.00	
Lunch @ P 80.00	
Dinner @ P 80.00	
Snack AM @ P 30.00	
Snack PM @ P 30.00	
Lunch @ P 150.00 Menu: Rice, Pork Sweet, sour chopseuy chicken/fried, water & coke	
Snacks (2 <sup>nd</sup> day, 3 <sup>rd</sup> day and 4 <sup>th</sup> day) Cheese mammon, buttered cheese cake and ube bar	
<b>Lot C- @ P 60,000.00</b>	
Jogging Pants, Jersey and Jacket	
<b>Lot D @ P 9,512.00</b>	

Cloth (Alphageena) black	
Alphageena Flaglets (blue, green, pink, yellow & white) 2 meters each	
Cloth (Alphageena) yellow (5 meters) White (52 meters)	