



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**  
Rosario, Tandag, Surigao del Sur  
Tel. no.: 086-214-2744  
E-mail: [sdssu\\_bac@yahoo.com](mailto:sdssu_bac@yahoo.com)

Bids and Awards Committee on Goods

**REQUEST FOR QUOTATION (RFQ)**

**“Supply and Delivery of I.T Equipment and Supplies”**

RFQ No: 85

1. The Surigao del Sur State University (SDSSU) - Tandag Campus, through the GAA intends to apply the sum of *Two Hundred Seventy Thousand Pesos Only (270,000.00)* being the approved Budget for the Contract (ABC) to payments for the” **Supply and Delivery of IT Equipment and Supplies**” for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as “the Purchaser” now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
	<b>IT Equipment and Supplies</b>	<b>1</b>	<b>lot</b>
1	AVR 750 W	20	pcs
2	Bundle APU A6 Socket FM2 & Mobo	1	Pc
3	Bundle APU A8 Socket FM2 & Mobo	1	Pc
4	Camera EOS 700 kit Digital Camera Type: DSLR-with Lens Valis Pixels: Approx: 20 amp. Optical Sensor Type Size APS-C22.5mm x 15.0mm CMOS Supported Flash Memory SD memory Card: SDHC memory card , SDXC memory card LCD Size: 3 inch with approx. 1.04 million dots Battery Model number: LP-E6 ACK-E6 Resolution: 1920 x 1080 (full HD) 12 1920 x 1080 (Full HD) 1280 x 720 640 x 480	1	Unit
5	Computer Keyboard & Mouse	2	Pcs
6	External Hardrive 1TB	3	Unit
7	Flash Drive (USB) 16gb	2	Pcs
8	Flash Drive (USB) 32gb	1	Pc

9	Genuine Refill Ink, black	37	Bots
10	Genuine Refill Ink , cyan	21	Bots
11	Genuine Refill Ink, magenta	21	Bots
12	Genuine Refill Ink, yellow	21	Bots
13	Hard Drive (HDD) 500gb	1	Pc
14	8 ports switch 1000mbps	1	Pc
15	Leaf Blower	1	Pc
16	LED Monitor 19.5"	1	Unit
17	Memory 4gb DDR3	15	Pcs
18	Memory 8gb 1600mhz	2	Pcs
19	Portable Aluminum Allot Tripod w/ 3 way Damping Tripod	1	Unit
20	Power Supply (PSU) 750 w	22	Pcs
21	Push Button Switch	10	Pcs
22	Printer L120	5	Unit
23	Printer L360 (3 in 1)	1	Unit
24	Printer Header of Epson L120	1	Pc
25	Thermal Paste	2	Injection
26	TP Link 5ghz 300mbps outdoor access point 13dbi	3	Unit
27	TP Link CPE 510 5ghz 300mbps outdoor access point	2	Unit
28	UPS, Heavy Duty 750W	2	Unit
29	Wireless Router 300mbps	1	unit

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Main Campus, Rosario Tandag City, Surigao del Sur not later than *10:00 AM of March 27, 2018.*

7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked **“Supply and Delivery of IT Equipment and Supplies (RFQ No. 85).”**
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within five (5) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Main Campus, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
  - a. Quotation Form
  - b. Technical Specification
  - c. Certificate of PHIL-GEPS Registration

**Sgd. FLORIIFE O. URBIZTONDO, DPA**  
*BAC CHAIRMAN*



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**QUOTATION FORM**

Date: \_\_\_\_\_

RFQ No. 86

**The Chairman**

The Bids and Award Committee on Goods

SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

<b>Item No.</b>	<b>Description</b>	<b>Qty</b>	<b>Unit</b>	<b>Unit Price</b>	<b>Total</b>
	<b>IT Equipment and Supplies</b>	<b>1</b>	<b>lot</b>		
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27	TP Link CPE 510 5ghz 300mbps outdoor access point	2	Unit		
28	UPS, Heavy Duty 750W	2	Unit		
29	Wireless Router 300mbps	1	unit		
	Total				

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *five (5) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature over Printed Name: \_\_\_\_\_

Contact No: \_\_\_\_\_



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**TECHNICAL SPECIFICATIONS**

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
<b>IT Equipment</b>	
Laptop 2 cores 2.3 GHz or higher processor 4 gb RAM DDR4, 1TB HDD 14" (16.9 HD) Display ; USB 3.0, USB 2.0 HDMI, Bluetooth , Card Reader Windows OS	
MX477 Canon Cartridge # 740 (black)	
MX477 Canon Cartridge # 741 (colored)	
Flash Drive, 16 gb	
Flash Drive, 32 gb	
Genuine Refill Ink, T76641 (black)	
Genuine Refill Ink, T6642 (cyan)	
Genuine Refill Ink, T6643 (magenta)	
Genuine Refill, T6644 (yellow)	
Mouse, USB Connection Type	