



Republic of the Philippines  
**SURIGAO DEL SUR STATE UNIVERSITY**  
 Rosario, Tandag, Surigao del Sur  
 Tel. no.: 086-214-2744  
 E-mail: sdssu\_bac@yahoo.com

Bids and Awards Committee on Goods

**REQUEST FOR QUOTATION (RFQ)**

Procurement of IT Supplies

RFQ No: 096-B

1. The Surigao del Sur State University (SDSSU) - Main Campus, through the GOP-GAA intends to apply the sum One Hundred Thirteen Thousand Pesos Only (P 246,750.00) being the approved Budget for the Contract (ABC) to payments for the **Procurement of IT Supplies** for which this Request for Quotation is issued.
2. The SDSSU, herein after referred to as "the Purchaser" now request you to submit price quotation for the supply and delivery of the following:

Item No.	Description	Qty.	Unit
1	AVR	1	Pc
2	AMP CPC Fan	1	Unit
3	Computer Set <i>Specifications:</i> AMD A8 -6600K 3.90Ghz (socket FM2) Motherbaord: DDR3 Socket FM2 Memory: 2 GB DDR3 memory Chassis: ATX Casing Hard Disk: 500gb 7200 RPM Sata Monitor: 15.6 Led Monitor Keyboard Mouse Power supply 600w AVR Printer: Epson L120	1	Set
4	Continous Ink (black)	1	Pc
5	DDR3 memory 1333mhz 1 gb (Kingston)	1	Pc
6	DDR3 memory Kingston 4 gb	1	Pc
7	DDR3 PCI-E Video Card Igb geforce	1	Pc
8	Genuien Refill Ink (T6641), black	44	Bots
9	Genuine Refill Ink (T6642), cyan	21	Bots
10	Genuine Refill ink (T6643), magenta	21	Bots
11	Genuine Refill Ink (T6644), yellow	21	Bots
12	Laptop <i>Specifications:</i> Operating System Windows 8.1 CPU (Model + speed) intel core i7-4500U RAM and Hard disk drive (HDD) 8 gb RAM & ITB HDD Graphics 2gb Geforce GT 740M Memory & expandability option 1 TB HDD Connectivity Option 802 11b/6/N Gigabit Ethernet Bluetooth Camera Resolution (MP)HD Webcam Optical Drive (DVD Writer)	1	Unit

	<i>Battery Type and charge (MAH) 4-cell Lithium Ion (Li-Ion) Power Consumption 220V/65w</i>		
13	Motherboard Socket 1155 Compatible for 1 series motherboard	2	Pcs.
14	Power Supply 700 watts electron	1	Unit
15	Printer (Cannon 2700) w/ continuous Ink	1	Unit
16	Printer Epson L120	3	Pcs.
17	Servo Type Automatic Voltage Regulator (AVR)3000 watts	2	Pcs.

3. A set of technical specifications for the above items are provided in Attachment 1. All items listed under the purchasers specifications must be complied on a pass-fail basis. Failure to meet any one of the requirements will result to rejection.
4. Bidding procedures will be conducted in accordance with the provisions of the Implementing Rules and Regulations-A (IRR-A) of Republic Act 9184.
5. It is the intent of the Purchaser to evaluate the quotation for each item separately, and award will be made to the quotation or combination of quotations resulting in the overall lowest cost. Quotation for one or more or all items will be considered. Contract Award will be made to the lowest evaluated quotation (s) meeting purchaser's technical specifications.
6. Quotations must be delivered at the BAC Office of Surigao del Sur State University, Tandag Main Campus, Rosario, Tandag City, Surigao del Sur not later than 10:00 AM of March 13, 2015.
7. Your prices must be quoted in Philippine Peso and must include the unit price and total price, inclusive of all taxes to be paid and other incidental cost to the delivery site if the contract is awarded.
8. All quotations must be typewritten and must be placed in sealed envelope marked "Procurement of It Supplies (RFQ No. 096 D)."
9. Quotations shall be valid for sixty (60) calendar days from the Opening of Bids.
10. The delivery period shall be within fifteen(15) calendar days from receipt of the Notice to Proceed (NTP).
11. DELIVERY SITE: Surigao del Sur State University (SDSSU), Rosario, Tandag City, Surigao del Sur.
12. The applicable rate for late deliveries is one tenth (1/10) of one percent (1%) of the cost of the unperformed portion for every day of delay. The maximum deduction shall be ten percent (10%) of the amount of contract. Once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, the procuring entity shall rescind the contract, without prejudice to other courses of action and remedies open to it.
13. The SDSSU reserves the right to accept or reject any quotation, and to annul the bidding process and reject all quotations at any time prior to Contract award, without thereby incurring any liability to the affected bidder or bidders and to waive any minor defects or infirmities therein and to accept such quotation as may be considered advantageous to the government.
14. The prospective bidder shall submit the following:
  - a. Quotation Form
  - b. Technical Specification
  - c. Certificate of PHIL-GEPS Registration

**Sgd. CHRISTOPHER D. BADAYOS, MEP-ME**  
BAC CHAIRMAN



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### QUOTATION FORM

Date: \_\_\_\_\_  
 RFQ No. 096-D

**The Chairman**  
 The Bids and Award Committee on Goods  
 SDSSU-Main Campus

- 1) Having examined the subject Request for Quotation including the Technical Specifications, we, the undersigned offer to supply and deliver the following items (with our unit price and total)

Item No.	Description	Qty.	Unit	Unit Price	Total
1	AVR	1	Pc		
2	AMP CPC Fan	1	Unit		
3	Computer Set <i>Specifications:</i> AMD A8 -6600K 3.90Ghz (socket FM2) Motherbaord: DDR3 Socket FM2 Memory: 2 GB DDR3 memory Chassis: ATX Casing Hard Disk: 500gb 7200 RPM Sata Monitor: 15.6 Led Monitor Keyboard Mouse Power supply 600w AVR Printer: Epson L120	1	Set		
4	Continous Ink (black)	4	Liters		
5	DDR3 memory 1333mhz 1 gb (Kingston)	1	Pc		
6	DDR3 memory Kingston 4 gb	1	Pc		
7	DDR3 PCI-E Video Card 1gb geforce	1	Pc		
8	Genuien Refill Ink (T6641), black	44	Bots		
9	Genuine Refill Ink (T6642), cyan	21	Bots		
10	Genuine Refill ink (T6643), magenta	21	Bots		
11	Genuine Refill Ink (T6644), yellow	21	Bots		
12	Laptop <i>Specifications:</i> Operating System Windows 8.1 CPU (Model + speed) intel core i7-4500U RAM and Hard disk drive (HDD) 8 gb RAM & ITB HDD Graphics 2gb Geforce GT 740M Memory & expandability option 1 TB HDD Connectivity Option 802 11b/6/N	1	Unit		

	<i>Gigabit Ethernet Bluetooth Camera Resolution (MP)HD Webcam Optical Drive (DVD Writer) Battery Type and charge (MAH) 4-cell Lithum Ion (Li-Ion) Power Consumption 220V/65w</i>				
13	Motherboard Socket 1155 Compatible for 1 series motherboard	2	Pcs.		
14	Power Supply 700 watts electron	1	Unit		
15	Printer (Cannon 2700) w/ continuous Ink	1	Unit		
16	Printer Epson L120	3	Pcs.		
17	Servo Type Automatic Voltage Regulator (AVR)3000 watts	2	pc		

- 2) We undertake, if our Quotation or Bid is accepted, to deliver the above goods within the *seven (7) days* delivery period.
- 3) We agree to abide by this Quotation/Bid for a period of *sixty (60) days* after the dated deadline of submission specified in your RFQ.
- 4) We understand that payment for items delivered will be made to the winning supplier within thirty (30) days after inspection and acceptance of goods delivered.

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature Over Printed Name: \_\_\_\_\_



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**TECHNICAL SPECIFICATIONS**

Purchaser's Specifications	Supplier's Specifications (please state "Comply" or "Not Comply")
AVR	
AMP CPC Fan	
Computer Set <i>Specifications:</i> AMD A8 -6600K 3.90Ghz (socket FM2) Motherbaord: DDR3 Socket FM2 Memory: 2 GB DDR3 memory Chassis: ATX Casing Hard Disk: 500gb 7200 RPM Sata Monitor: 15.6 Led Monitor Keyboard Mouse Power supply 600w AVR Printer: Epson L120	
Continous Ink (black)	
DDR3 memory 1333mhz 1 gb (Kingston)	
DDR3 memory Kingston 4 gb	
DDR3 PCI-E Video Card Igb geforce	
Genuien Refill Ink (T6641), black	
Genuine Refill Ink (T6642), cyan	
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Laptop <i>Specifications:</i> Operating System Windows 8.1 CPU (Model + speed) intel core i7-4500U RAM and Hard disk drive (HDD) 8 gb RAM & ITB HDD Graphics 2gb Geforce GT 740M Memory & expandability option 1 TB HDD Connectivity Option 802 11b/6/N Gigabit Ethernet Bluetooth Camera Resolution (MP)HD Webcam Optical Drive (DVD Writer) Battery Type and charge (MAH) 4-cell Lithum Ion (Li-Ion) Power Consumption 220V/65w	
Motherboard Socket 1155 Compatible for 1 series motherboard	
Power Supply 700 watts electron	
Printer (Cannon 2700) w/ continuous Ink	
Printer Epson L120	
Servo Type Automatic Voltage Regulator (AVR)3000 watts	

